

**The Association of Evangelical Free  
Churches of Hong Kong**

**Annual Financial Report for the year ended 31st March 2016**

**Lau Wah Ching**  
**Certified Public Accountant (Practising)**



LAU WAH CHING  
CERTIFIED PUBLIC ACCOUNTANT  
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## **Review Report to the Executive Committee of The Association of Evangelical Free Churches of Hong Kong” (“Association”)**

I conducted my review of the attached Annual Financial Report of the Association for the year ended 31<sup>st</sup> March 2016 in accordance with the Practice Note 851 "Review of the Annual Financial Reports of Non-governmental Organisations" issued by the Hong Kong Institute of Certified Public Accountants. The review includes considering the procedures and records relevant to the preparation of the Annual Financial Report and performing procedures to satisfy myself that the Annual Financial Report has been properly prepared from the books and records of the Association, on which the above audited financial statements of the Association are based.

### **Review conclusions**

On the basis of the results of my review and having regard to the audit procedures performed by me in relation to the audit of the financial statements of the Association for the year ended 31<sup>st</sup> March 2016:

- (a) in my opinion the Annual Financial Report has been properly prepared from the books and records of the Association; and
- (b) no matters have come to my attention during the course of my review, which cause me to believe that the Association has not:
  - i. properly accounted for the receipt of Lump Sum Grant, Provident Fund, Special One-off Grant and other social welfare subventions and expenditure in respect of Funding and Services Agreement activities and support services;
  - ii. kept separate Operating Income and Expenditure Account for each subvented service unit as required by the Lump Sum Grant Manual (LSG Manual) published by the Social Welfare Department of the Government of the HKSAR;
  - iii. prepared the Annual Financial Report in accordance with the format and requirements set out in the LSG Manual; and
  - iv. employed the staff quoted in the Special One-off Grant and Provident Fund arrangements during the year ended 31<sup>st</sup> March 2016.

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**Principal: Lau Wah Ching,**  
BA, MBA, FCCA, CICPA, CMA, CPA(Practising)

EFCC-2016



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This report is intended for filing with the Social Welfare Department of the Government of the HKSAR and should not be used for any other purpose.

A handwritten signature in blue ink, appearing to read 'Lau Wah Ching', written in a cursive style.

Lau Wah Ching  
Certified Public Accountant (Practising)  
Practising Certificate No. P1217

Hong Kong  
29 October 2016.

## ANNUAL FINANCIAL REPORT

**NGO: THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG**

**1 APRIL 2015 TO 31 MARCH 2016**

	Notes	Total 2015_16 \$	Total 2014_15 \$
<b>A. INCOME</b>			
1. Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	10,950,982.00	9,752,360.00
b. Provident Fund	1c	876,016.00	797,940.00
2. Special One-off Grant		0.00	0.00
3. Fee Income	2	135,355.30	126,170.20
4. Central Items	3	62,697.00	245,879.00
5. Rent and Rates	4	723,720.00	744,304.00
6. Other Income	5	2,133,470.19	2,582,332.58
7. Interest Received		114.37	138.50
<b>TOTAL INCOME</b>		<b>14,882,354.86</b>	<b>14,249,124.28</b>
<b>B. EXPENDITURE</b>			
1. Personal Emoluments			
a. Salaries		10,185,502.70	9,042,778.52
b. Provident Fund	1c	668,095.33	586,997.04
c. Allowances		120,783.68	104,048.83
Sub-total	6	10,974,381.71	9,733,824.39
2. Other Charges	7	2,517,573.82	2,924,767.82
3. Central Items	3	104,925.11	255,879.63
4. Rent and Rates	4	735,581.40	776,602.00
5. Special One-off Grant Payments	7a	0.00	0.00
<b>TOTAL EXPENDITURE</b>		<b>14,332,462.04</b>	<b>13,691,073.84</b>
<b>C. SURPLUS/(DEFICIT) FOR THE YEAR</b>	8	<b>549,892.82</b>	<b>558,050.44</b>

SIGNATURE

(CHAIRMAN)

DATE : 29 OCT 2016

SIGNATURE

(DIRECTOR/CHIEF SUPERVISOR  
SOCIAL SERVICE OFFICE)

DATE : 29 OCT 2016

ANNUAL FINANCIAL REPORT  
 NGO : THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG  
 For the period from 1 April 2015 to 31 March 2016

NOTES ON THE ANNUAL FINANCIAL REPORT

**1 Lump Sum Grant**

**a Basic of preparation**

The Annual Financial Report (AFR) is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items like depreciation, provisions and accruals have not been included in the AFR.

**b Lump Sum Grant (excluding Provident Fund)**

This represents LSG (excluding Provident Fund) received for the year.

**c Provident Fund**

This is Provident Fund received and contributed during the year. Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000. 6.8% and other posts represent those staff that are employed after 1 April 2000. Please note that the PF received and contributed for staff under the Central Items have been shown under 3. Details are analysed below:

<u>Provident Fund Contribution</u>	<u>Snapshot Staff</u>	<u>6.8% and Other Posts</u>	<u>Total</u>
	\$	\$	\$
Subvention Received	152,420.00	723,596.00	876,016.00
Provident Fund Contribution	(149,868.87)	(518,226.46)	(668,095.33)
Paid during the year			
Surplus/(Deficit) for the Year	2,551.13	205,369.54	207,920.67
Add: Surplus/(Deficit) b/f	213,590.46	1,570,929.24	1,784,519.70
Transfer from Snapshot Staff 6.8% and other posts	(152,591.46)	152,591.46	0.00
Ref : ( ) in SWD SF/4-55/12 (204)			
Less: Refund to Government	(82,525.00)		(82,525.00)
Ref : ( ) in SWD SF/4-55/12 (204)			
Surplus/(Deficit) c/f	<u>(18,974.87)</u>	<u>1,928,890.24</u>	<u>1,909,915.37</u>

**2 Fee Income**

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

**3 Central Items**

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The PF received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 3.13 of LSG Manual). The income and expenditure of each of the Central Items are as follows:

	<u>2015-16</u>	<u>2014-15</u>
	\$	\$
<b>a. Income</b>		
Time-defined Subsidy Scheme for Extended Hours Child Care Services	18,720.00	18,720.00
Time-defined Subsidy Scheme for Occasional Child Care Service	42,400.00	42,400.00
Subsidy Scheme for Extended Hours Service (EHS) Users (Time-Defined 31/8/2018)	1,577.00	0.00
Permanent and/or Time-defined Programme Assistants/Care Assistants for Elderly Services and Rehabilitation Medical and Social Services	0.00	184,759.00
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	0.00	0.00
Training Subsidy Scheme for Standalone Child Care Centre (CCC), KG-cum-CCC and Residential CCC	0.00	0.00
<b>Total</b>	<u><u>62,697.00</u></u>	<u><u>245,879.00</u></u>

	<u>2015-16</u>	<u>2014-15</u>
	\$	\$
<b>b. Expenditure</b>		
Time-defined Subsidy Scheme for Extended Hours Child Care Services	0.00	0.00
Time-defined Subsidy Scheme for Occasional Child Care Service	29,828.11	20,635.40
Subsidy Scheme for Extended Hours Service (EHS) Users (Time-Defined 31/8/2018)	0.00	0.00
Permanent and/or Time-defined Programme Assistants/Care Assistants for Elderly Services and Rehabilitation Medical and Social Services	0.00	173,144.23
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	0.00	0.00
Training Subsidy Scheme for Standalone Child Care Centre (CCC), KG-cum-CCC and Residential CCC	75,097.00	62,100.00
<b>Total</b>	<u><u>104,925.11</u></u>	<u><u>255,879.63</u></u>

#### 4 Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

#### 5 Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and donations received have not been included as Other Income in AFR.

**6 Personal Emoluments**

Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$500,000 each is appended below:

<u>Analysis of Personal Emoluments</u>	<u>No of Posts</u>	<u>\$</u>
HK\$500,001-HK\$600,000 p.a.	2	1,108,488.00
HK\$600,001-HK\$700,000 p.a.		NIL
HK\$700,001-HK\$800,000 p.a.		NIL
HK\$800,001-HK\$900,000 p.a.	1	858,843.00
HK\$900,001-HK\$1,000,000 p.a.		NIL
>HK\$1,000,000 p.a.		NIL

**7 Other Charges**

The breakdown on Other Charges is as follows:

<u>Other Charges</u>	<u>2015-16</u>	<u>2014-15</u>
	<u>\$</u>	<u>\$</u>
(a) Utilities	129,811.25	130,908.09
(b) Food	20,628.00	11,826.33
(c) Administrative Expenses	60,725.00	67,383.51
(d) Stores and Equipment	260,171.30	260,099.46
(e) Repair and Maintenance	150,628.33	35,202.23
(f) Special Allowances	0.00	0.00
(g) Programme Expenses	1,743,774.14	2,245,020.11
(h) Transportation and Travelling	11,043.80	11,104.20
(i) Insurance	64,117.27	66,795.89
(j) Miscellaneous	76,674.73	96,428.00
Total	<u>2,517,573.82</u>	<u>2,924,767.82</u>

**7a Special One-off Grant Payments**

Details of Special One-off Grant Payments are as follows:

	<u>2015-16</u>	<u>2014-15</u>
	<u>\$</u>	<u>\$</u>
Special one-off Grant Payments		
(a) Voluntary Retirement Scheme		
(b) Compensation Scheme		
(c) Staff Training and Development		
(d) Other Staff-related Initiatives		
Total	<u>0.00</u>	<u>0.00</u>

ANNUAL FINANCIAL REPORT  
NGO: THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG  
For the period from 1 April 2014 to 31 March 2016

**8. Analysis of Reserve Fund**

	Analysis of Reserve Fund				
	Lump Sum Grant (LSG)	Special One-off Grant (SOG)	Rent and Rates	Central Items	Total
	\$	\$	\$	\$	\$
<b>Income</b>					
Lump Sum Grant	11,826,998.00	-	-	-	11,826,998.00
Special One-off Grant	-	0.00	-	-	0.00
Fee Income	135,355.30	-	-	-	135,355.30
Other Income	2,133,470.19	-	-	-	2,133,470.19
Interest Received (Note (1))	114.37	-	-	-	114.37
Rent and Rates	-	-	723,720.00	-	723,720.00
Central Items	-	-	-	62,697.00	62,697.00
<b>Total Income (a)</b>	<b>14,095,937.86</b>	<b>0.00</b>	<b>723,720.00</b>	<b>62,697.00</b>	<b>14,882,354.86</b>
<b>Expenditure</b>					
Personal Emoluments	10,974,381.71	-	-	-	10,974,381.71
Other Charges	2,517,573.82	-	-	-	2,517,573.82
Rent and Rates	-	-	735,581.40	-	735,581.40
Central Items	-	-	-	104,925.11	104,925.11
Special One-off Grant Payments	-	0.00	-	-	0.00
<b>Total Expenditure (b)</b>	<b>13,491,955.53</b>	<b>0.00</b>	<b>735,581.40</b>	<b>104,925.11</b>	<b>14,332,462.04</b>
<b>Surplus/(Deficit) for the Year (a)-(b)</b>	<b>603,982.33</b>	<b>0.00</b>	<b>(11,861.40)</b>	<b>(42,228.11)</b>	<b>549,892.82</b>
Less: Surplus/(Deficit) of Provident Fund	207,920.67	-	-	-	207,920.67
	396,061.66	0.00	(11,861.40)	(42,228.11)	341,972.15
<b>Surplus/(Deficit) b/f (Note (2))</b>	<b>393,255.11</b>	<b>0.00</b>	<b>(33,737.60)</b>	<b>316,034.41</b>	<b>675,551.92</b>
	789,316.77	0.00	(45,599.00)	273,806.30	1,017,524.07
Add : Covering the deficit 2015/16 by our Association	108,587.54				108,587.54
Less : Recovery of subvention surpluses of Central Item/Programme Worker Posts (Time-limited posts) () in SWD SF/SA/4-65/ (204)				(10,125.77)	(10,125.77)
Less : Recovery of subvention surpluses of Central Item/Programme Assistants Posts (Time-limited posts) () in SWD SF/SA/4-65/ (204)				(16,844.47)	(16,844.47)
Less : Recovery of subvention surpluses of Central Item/Time-defined Subsidy Scheme for Extended Hours Child Care Service (1 April 2011 to 31 March 2014) () in SWD SF/SA/4-65/ (204)				(34,740.00)	(34,740.00)
Add : Refund from Government for Management Fee 2014/15 (Subvention payroll 6/2015)			6,093.00		6,093.00
Add : Refund from Government for Rates 2014/15 (Subvention payroll 6/2015)			11,875.00		11,875.00
Add : Refund from Government for Government Rent 2014/15 (Subvention payroll 6/2015)			14,327.00		14,327.00
					0.00
<b>Surplus/(Deficit) c/f (Note (4))</b>	<b>897,904.31</b>	<b>0.00</b>	<b>(13,304.00)</b>	<b>212,096.06</b>	<b>1,096,696.37</b>
	(\$)				

- Notes : (1) All the interest received on LSG and PF reserves, rent and rates, central items, Special One-off Grant is included as one item under LSG; and the item is considered as part of LSG reserve.  
(2) Accumulated balance of Lump Sum Grant Surplus b/f from previous years and all interest received in previous years are included in the surplus b/f under LSG.  
(3) Amount of LSG Reserve used to cover the salary adjustment for Dementia Supplement and Infirmity Care Supplement, if any, as per Schedule of Central Items.  
(4) The level of LSG cumulative reserves (i.e. S) will be capped at 25% of the NGO's operating expenditure (excluding PF expenditure) for the year.



NGO: THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG  
For the period from 1 April 2015 to 31 March 2016

9. Analysis of Income and Expenditure by Programme Area and Funding and Service Agreements (including support services)

	INCOME					EXPENDITURE					Surplus/ (Deficits) (1)-(2)	Remarks	
	LSG	Fee Income	Central Items	Rent and Rates	Other Income	Total Income (1)	Personal Emoluments	Other Charges	Central Items	Rent and Rates			Total Expenditure (2)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<u>Neighbourhood Elderly Centre</u>													
#2391 NEC	7,078,836.84	78,881.50		723,720.00	1,747,075.83	9,628,514.17	6,718,836.84	2,294,594.67		735,581.40	9,749,012.91	(120,498.74)	
<u>Integrated Programme</u>													
#2347 VNS(ICCC)	297,449.74					297,449.74	291,360.00	6,089.74			297,449.74	0.00	
#2348 PNNS(ICCC)	312,445.86					312,445.86	306,060.00	6,385.86			312,445.86	0.00	
#2355 PNNS(ICCC)	297,745.86					297,745.86	291,360.00	6,385.86			297,745.86	0.00	
#2373 TYNS(ICCC)	297,752.97					297,752.97	291,360.00	6,392.97			297,752.97	0.00	
#2392 TYNS(ICCC)	297,752.97					297,752.97	291,360.00	6,392.97			297,752.97	0.00	
#2398 AGNS(ICCC)	272,350.60					272,350.60	266,280.34	6,070.26			272,350.60	0.00	
#7621 AGNS(ICCC)	285,714.62					285,714.62	279,644.36	6,070.26			285,714.62	0.00	
<u>OCCS</u>													
#2346 VNS		35,286.40				35,286.40		35,286.40			35,286.40	0.00	
#7513 AGNS		4,647.40				4,647.40		4,647.40			4,647.40	0.00	
#7514 PNNS		6,192.00				6,192.00		6,192.00			6,192.00	0.00	
#6345 Subsidy scheme for OCCS (Time-defined 31/03/2017)			42,400.00			42,400.00			29,828.11		29,828.11	12,571.89	
<u>ECCS</u>													
#2351 PNNS	44,689.70	5,122.00				49,811.70	48,720.00	1,091.70			49,811.70	0.00	
H204 Organisation-based EHS in pre-primary institutions (Time-defined 31/08/2018)	41,725.00	5,226.00				46,951.00	22,890.00	8,517.00			31,407.00	15,544.00	
T204 Subsidy scheme-EHS users (Time-defined 31/08/2018)			1,577.00			1,577.00					0.00	1,577.00	
#2334 Po Nija School (subsidy scheme) (Time-defined 31/03/2017)			18,720.00			18,720.00					0.00	18,720.00	
<u>OTHERS</u>													
#6913 Training subsidy scheme for standalone child care centre (CCC)						0.00			75,097.00		75,097.00	(75,097.00)	
#6041 Training subsidy for CCS/SCCW in pre-school rehabilitation service						0.00					0.00	0.00	
Central Administration	1,724,517.84				386,394.36	2,110,912.20	1,498,414.84	123,456.73			1,621,871.57	489,040.63	
Sub-total	10,950,982.00	135,355.30	62,697.00	723,720.00	2,133,470.19	14,006,224.49	10,306,286.38	2,517,573.82	104,925.11	735,581.40	13,664,366.71	341,857.78	
SOG						0.00						0.00	
Interest Received						114.37						114.37	
Total	10,950,982.00	135,355.30	62,697.00	723,720.00	2,133,470.19	14,006,338.86	10,306,286.38	2,517,573.82	104,925.11	735,581.40	13,664,366.71	341,972.15	

**Schedule for Central Items**  
**Analysis of Subvention and Expenditure for the Period from 1st April 2015 to 31st March 2016**

Name of Agency : THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG

Unit Code and Name (Note 7)	Subvented Element	Subvention Released (Note 1)	Actual Expenditure (Note 2)	Surplus (Note 3) (a)	Deficit for the Year		Surplus b/f (Note 5) (e)	Surplus c/f (Note 6) (f)=(e)+(a)-(d)
					Deficit (Note 3) (b)	Deficit transferred to LSG (Note 4) (c)		
		\$	\$	\$	\$	\$		
	Dementia Supplement for Elderly with Disabilities (Note 8)						N.A.	N.A.
	Infirmity Care Supplement for the Aged Blind Persons (Note 8)						N.A.	N.A.
	Dementia Supplement for Residential Elderly Services (Note 8)						N.A.	N.A.
	Infirmity Care Supplement for Residential Elderly Services (Note 8)						N.A.	N.A.
	Dementia Supplement for Day Care Centre/Units for the Elderly					N.A.	N.A.	N.A.
	Foster Care Allowance/Emergency Foster Care Allowance					N.A.	N.A.	N.A.
	After School Care Programme					N.A.		
	Temporary Financial Aid					N.A.		
	Emergency Fund					N.A.		
	Short-term Rental Assistance					N.A.		
	One-off Supplementary Grant for Service Re-engineering Plan of the Factory Section of the Factory for the Blind					N.A.		
	Overnight On-site-on-call Allowance					N.A.	N.A.	N.A.
	Neighbourhood Support Child Care Project (NSCCP)-Contract Subsidy					N.A.		
	NSCCP-Subsidy for Fee Reduction/Waiving					N.A.		
	Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy Programmes					N.A.		
	Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services					N.A.		
	Financial Incentive Scheme for Mentors of Employees with Disabilities					N.A.		
	Subsidy for Integrated Support Service for Persons with Severe Physical Disabilities					N.A.		
	Enhanced After School Care Programme					N.A.		
	Cluster-based Foster Home Pool					N.A.		
#2334 PNS Subsidy Scheme for ECCS	Time-defined Subsidy Scheme for Extended Hours Child Care Service	18,720.00		18,720.00			34,740.00 (Note 10)	53,460.00
#6345 Subsidy Scheme for OCCS	Time-defined Subsidy Scheme for Occasional Child Care Service	42,400.00	29,828.11	12,571.89			10,198.40	22,770.29
#204S CA & PA for Elderly	Programme Assistants/Care Assistant (Permanent) - Elderly Services (up to 30.11.2014)						16,844.47 (Note 11)	28,459.24
#T204 Subsidy Scheme EHS User	Subsidy Scheme for Extended Hours Serv (EHS) Users (Time-defined 31/8/2018)	1,577.00		1,577.00				0.00
#204P PW for Elderly	Programme Work Post extended for one year in 2013-2014						10,125.77 (Note 12)	10,125.77
#6913 Training Subsidy-Standalone CCC	Training Subsidy Scheme for Standalone Child Care Centre (CCC), KG-cum-CCC and Residential CCC		75,097.00		75,097.00			75,097.00
#6041 Training Subsidy-CCS/SCCW in Pre-School Rehabilitation Service	Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services							138,694.00
	<b>TOTAL:</b>	<b>62,697.00</b>	<b>104,925.11</b>	<b>32,868.89</b>	<b>75,097.00</b>	<b>0.00</b>	<b>61,710.24</b>	<b>316,034.41</b>

Note:

- The figures for the whole financial year are extracted from the payroll for March (Final) of the financial year.
- Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off programme income, if any.
- Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
- Deficit i.r.o. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWD's letter ref.(64) in SWD/S/104/2 Pt. 14 dated 22 July 2015.
  - Dementia Supplement for Elderly with Disabilities
  - Infirmity Care Supplement for the Aged Blind Persons
  - Dementia Supplement for Residential Elderly Services
  - Infirmity Care Supplement for Residential Elderly Services
- "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.
- "Surplus carried forward (c/f)" means surplus brought forward plus surplus, if any, arising from operations in current years.
- Unit code and name are extracted from the payroll from SWD.
- The income and expenditure for the Special one-off Subsidy for Better Care for Elderly Persons with Dementia or Requiring Infirmity Care as allocated via SWD's letter ref SWD/S/E/RC/3 Pt.4 dated 4 March 2015 should also be included in the income/expenditure of the respective items.
- The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.
- Clawback subvention (Time-defined Subsidy Scheme for Extended Hours Child Care Service (1 April 2011 to 31 March 2014)) \$34740 (Ref (i) in SWD SF/SA/4-65/ (204))
- Clawback subvention (Programme Assistants/Care Assistants (Time-limited Posts)) \$16844.47 (Ref (i) in SWD SF/SA/4-65/ (204))
- Clawback subvention (Programme Worker Posts (Time-limited Posts)) \$10125.77 (Ref (i) in SWD SF/SA/4-65/ (204))

**Schedule for Rent and Rates**  
**Analysis of Subvention and Expenditure for the period from 1st April 2015 to 31st March 2016**

Name of Agency: THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG

Unit Code and Name	Subvented Element	Subvention Released (Note 1)	Actual Expenditure	Surplus (Note 2)	Deficit (Note 2)
		\$	\$	\$	\$
2391 Neighbourhood Elderly Centre	Rent	604,808.00	614,808.80 (Note 4)		10,000.80
	Rates	118,912.00	120,772.60 (Note 4)		1,860.60
	Total:	723,720.00	735,581.40	0.00	11,861.40
	Total:	0.00	0.00	0.00	0.00
	Total:	0.00	0.00	0.00	0.00
	Total:	0.00	0.00	0.00	0.00
	Grand Total:	723,720.00	735,581.40	0.00	11,861.40

**Notes:**

1. The figures are to be extracted from the payroll for March plus subvention released in late March of the financial year.
2. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
3. Rent includes all kinds of rent such as PHE rental, private rental, carpark rent, management fee, building maintenance fee and Government Rent.

	Rent	Rates
4. Total expenditure of rent and rates for current year:	594,388.80	108,897.60
Add: covering the balance of rent and rates for 2014/15:	20,420.00	11,875.00
Total expenditure of rent and rates in 2015/16:	614,808.80	120,772.60

**Schedule for Investment**  
**Analysis of Investment as at 31 March 2016**

Agency : THE ASSOCIATION OF EVANGELICAL FREE CHURCHES OF HONG KONG

	2015_16 \$	2014_15 \$
<b><u>LSG Reserve as at 31 March</u></b>	<b>897,904.31</b>	<b>393,255.11</b>
<b>Represented by :</b>		
<b>Investments</b>		
a. HKD Bank Account Balances	897,904.31	393,255.11
b. HKD 24-hour Call Deposits	-	-
c. HKD Fixed Deposits	-	-
d. HKD Certificate of Deposits	-	-
e. HKD Bonds (see appendix for breakdown)	-	-
	<b>897,904.31</b>	<b>393,255.11</b>

Note : The investments should be reported at historical cost.

**Confirmed by : -**

  
 \_\_\_\_\_  
 (CHAIRMAN)

  
 \_\_\_\_\_  
 (DIRECTOR/CHIEF SUPERVISOR  
 SOCIAL SERVICE OFFICE)

DATE : 29 OCT 2016

DATE : 29 OCT 2016

This Annual Financial Report (AFR) does not constitute this subvented agency's statutory annual financial statements. The AFR is prepared on cash basis, in accordance with the requirements set out in Lump Sum Grant Manual issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region, which is different from the financial reporting standards issued by the Hong Kong Institute of Certified Public Accountants normally adopted in statutory annual financial statements.